HOW TO SIGN UP ON XPRESS BILL PAY

1. Go to www.xpressbillpay.com. We have partnered with Xpress Bill Pay to provide you with online bill payment service.

2. Click on the "Sign Up" button on the top of the home screen. Fill in the email and password fields, then click in the "I'm not a robot" box and follow the prompts.

3. Complete the short registration form and click "Next."

4. Go to your inbox and open the verification email and click "Verify Email." Then select "Continue" to log in.

5. Select your billing organization and on the screen that asks for an account #, click on "Request Utility Service" in the lower left of the screen.

6. Once you receive your first bill, you can add additional bills, view and pay your bill online, select paperless billing, or setup a recurring auto payment schedule.

Remember: If you move from one location to another in Payson, the account does not follow the customer, it is different for each location. You will need to add the account number for your new location to xpressbillpay and remove the old account number.