

Payson City  
Planning Commission Meeting  
Payson City Center, 439 W Utah Avenue, Payson UT 84651  
Wednesday, August 23, 2023, 6:30 p.m.

Conducting: Ryan Frisby, Planning Commission Chair

Commissioners: Camarie Brinkerhoff, Ryan Frisby, Kepi Heimuli, Kathy Marzan, Kit Morgan, Ryan Rowley

Absent: Blair Warner

Staff: Jill Spencer, Senior Planner  
Michael Bryant, Planner II  
Marty Dargel, Planning Technician

Others

1. Call to Order

This meeting of the Planning Commission of Payson, Utah, having been properly noticed, was called to order at 6:30 p.m.

2. Invocation/Inspirational Thought – Commissioner Marzan

3. Consent Agenda

3.1 Approval of minutes for the regular meeting of August 9, 2023.

**MOTION: Commissioner Heimuli - To approve the Consent Agenda.** Motion seconded by Commissioner Morgan. Those voting yes – Camarie Brinkerhoff, Ryan Frisby, Kepi Heimuli, Kathy Marzan, Kit Morgan, Ryan Rowley. The motion carried.

4. Public Forum

No public comment.

5. Review Items

5.1 PUBLIC HEARING – Ordinance Text Amendment to Development Guidelines. Amendments include revisions to the Standard Details reflective of water-wise landscaping, and additional details for development clarification.

Staff Presentation:

Engineering staff gave an overview of proposed updates which mainly address changes in state ordinance that affect our city design guidelines. Commissioners had various questions which were answered by staff.

**MOTION: Commissioner Marzan– To open the public hearing.** Motion seconded by Commissioner Morgan. Those voting yes: Camarie Brinkerhoff, Ryan Frisby, Kepi Heimuli, Kathy Marzan, Kit Morgan, Ryan Rowley. The motion carried.

Public Comment:

Ann Moss stated she is running for city council and came to introduce herself, gain more information, learn more about planning commission, and to meet the commissioners.

Staff gave more detail on some of the updates proposed and answered questions from commissioners.

**MOTION: Commissioner Marzan – To close the public hearing.** Motion seconded by Commissioner Heimuli. Those voting yes: Camarie Brinkerhoff, Ryan Frisby, Kepi Heimuli, Kathy Marzan, Kit Morgan, Ryan Rowley. The motion carried.

Commission Discussion:

Commissioners collectively agreed the proposals are straightforward and saw no problem with them.

**MOTION: Commissioner Heimuli – To recommend approval by City Council of item 5.1.** Motion seconded by Commissioner Rowley. Those voting yes: Camarie Brinkerhoff, Ryan Frisby, Kepi Heimuli, Kathy Marzan, Kit Morgan, Ryan Rowley. The motion carried.

6. Commission and Staff Reports and Training

Staff gave a reminder of the upcoming South Utah County Planning Training.

7. Adjournment

**MOTION: Commissioner Heimuli – To adjourn.** Motion seconded by Commissioner Marzan. Those voting yes: Camarie Brinkerhoff, Ryan Frisby, Kepi Heimuli, Kathy Marzan, Kit Morgan, Ryan Rowley. The motion carried.

The meeting adjourned at 6:42 p.m.

/s/ Marty Dargel  
Marty Dargel, Planning Technician