

## **PAYSON CITY COUNCIL AGENDA REQUEST FORM**

DATE OF COUNCIL MEETING: November 1, 2023  
TITLE OF ITEM FOR AGENDA: Adoption of Program Guidelines for  
Commercial Façade Improvement Program  
WHO IS REQUESTING: Jill Spencer, City Planner  
WHO IS PRESENTING: Jill Spencer  
LENGTH OF TIME: 15 MINUTES

ADDITIONAL PRESENTER'S NAME/COMPANY:  
(developer, applicant, presenter, etc.)

**DESIRED ACTION OF CITY COUNCIL:**  
(Check relevant items)

☐ CONSENT AGENDA

☐ RESOLUTION ☐ ORDINANCE ☐ PROCLAMATION

☐ PRESENTATION/DISCUSSION: (NO ACTION)

☒ PRESENTATION/DISCUSSION: (ACTION NEEDED)

☒ RESOLUTION ☐ ORDINANCE ☐ PROCLAMATION

☐ WORK SESSION: (NO ACTION)

☐ REDEVELOPMENT AGENCY: (ACTION NEEDED)

☐ RESOLUTION ☐ ORDINANCE

**DETAILED REASON AND EXPLANATION FOR REQUEST:**

Payson City was awarded a Community Development Block Grant (CDBG) by the U.S. Department of Housing and Urban Development to implement a new façade improvement program in Downtown Payson. Staff is requesting approval of the program guidelines for the Commercial Façade Improvement Program that identify the procedures and requirements for program eligibility and implementation. This program is intended to augment the city's revitalization efforts that will begin in Spring 2024.

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This agenda request and any supporting documentation is due to the city recorder by the Wednesday one week prior to the council meeting. This allows final preparation of the agenda and time for the city attorney to review.

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REVIEWED - CITY ATTORNEY

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INITIALS  
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