



439 W Utah Avenue  
Payson UT 84651

**APPLICATION FOR RIGHT OF WAY EXCAVATION PERMIT  
(WORK CANNOT BEGIN UNTIL PERMIT IS APPROVED)**

Date \_\_\_\_\_, 20\_\_\_\_.

To: City Engineer/Street Superintendent  
Payson City Corporation

(1) Application is hereby made by: \_\_\_\_\_ Email: \_\_\_\_\_

(2) Address: \_\_\_\_\_ Tel. No. \_\_\_\_\_

(3) For permission to do the following: \_\_\_\_\_  
\_\_\_\_\_

(4) Location: \_\_\_\_\_

(5) Construction will begin on or about \_\_\_\_\_, 20\_\_\_\_.

and will be completed on or before \_\_\_\_\_, 20\_\_\_\_.

a. Type of pavement \_\_\_\_\_

b. Excavation will be \_\_\_\_\_ feet long by \_\_\_\_\_ feet wide and \_\_\_\_\_ feet deep.

**All contractors must provide to the city:**

- A copy of their Contractors License (E100, B100, S410, or S310)
- Liability Insurance.
- Post a \$10,000.00 bond to be held for 1 year after completion of work.
- Traffic Control Plan-(Identify how traffic is properly directed within and near the project zone.
- Plan view of the project with proposed improvements.

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Signature

Fee \$200.00 ( 2-17 )

Road Closure Fee \$250.00 per lane ( 2-17 )

Refer to Instructions on back

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Office Use Only

Special Limitations \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
City Engineer

\_\_\_\_\_  
Street Superintendent

## INSTRUCTIONS

1. Application for this permit should be made by whoever will actually do the work, whether it is the owner or a contractor.
2. Mailing address of Applicant.
3. State fully and completely the type of installation, type of construction, width, thickness, drainage date, etc., where applicable.  
  
If a pipe line or buried cable, give the following information: type of service, and length of line, depth of trench, kind of pipe (sewer, gas, oil, water supply, etc.) or conduit.
4. Give address of the area to be excavated. If excavation area extends a considerable distance along the street, provide approximate beginning and ending locations.
5. Give anticipated dates for beginning and for completion of proposed installations. These will be used in determining the inspection fee.

The signed party shall be held responsible for immediately restoring the street to the same condition it was in prior to the start of the permitted work including backfill, compaction, grading, and the removal of any rocks, dirt, rubbish, or debris from the street. An asphalt or concrete "T" patch, 1 foot beyond excavation site, shall be the standard for restoration unless otherwise specified by the City Public Works Director's office at the time of issue of the permit.

Any excavation done during the winter months is required to have cold mix asphalt placed and then replaced with hot mix asphalt during warmer weather.

**Note:** A fee of One Hundred Fifty dollars (\$200.00) will be charged for all Right of Way Excavation Permits. This permit fee shall be submitted with the application. An additional fee of \$250.00 per day per 100 ft of travel lane closed or impacted will also be charged for any lane or road closures.

### Payson City Corporation Department Superintendents

Streets	Kent Fowden	801-465-5230
Storm Water	Jesse Smith	801-420-6729
Water	Cameron Phillips	801-465-5278
Sewer	Jeff Hiatt	801-465-5277
Electric	Brad Kearn	801-404-6506
City Engineer	Jonathan Knight	385-985-5602
Secretary	Debra Bushnell	801-465-5217

Email permit to [debbieb@payson.org](mailto:debbieb@payson.org) or [jonathank@payson.org](mailto:jonathank@payson.org)

\*Call Secretary at 465-5217, if no answer call 465-5200