

Film Permit#:  
Project Name  
801. 465.5209



439 West Utah Ave  
[amandab@payson.org](mailto:amandab@payson.org)

## FILM PRODUCTION PERMIT GUIDELINES

These guidelines should be followed by any individual or company interested in film production on property in the City of Payson. The guidelines are subject to change and may be enforced as stipulations of a film production permit.

1. Request permission from the City to use property for film production at least 10 days in advance of production.
2. Pay \$50 processing fee.
3. Complete the Application for Film Production Permit and submit to [amandab@payson.org](mailto:amandab@payson.org)
4. If permission is granted by the City, the City will provide to you a signed and approved copy of your Application — this will serve as your permit and must accompany you at all times during filming.
5. Use of private property requires written permission of the property owner.
6. This permit does not constitute nor grant permission to use or occupy property not belonging to, or under control of, Payson City. Permission to use or occupy these properties must be obtained from the owner or controller of such property in addition to this permit. Proof of such permission may be required prior to issuance of a permit.
7. Payson City may require an Application to provide all residents and businesses within a 500-foot radius of the film location written notice of the dates, times, location addresses and production company contact information at least 48 hours prior to the first film activity. Permittee is responsible for obtaining the cooperation of the residents or owners of adjacent properties. Interference with movement or activities of these owners or residents should be as minimal as possible.
8. In the event that an authorized representative finds that the activities being conducted by the Permittee unnecessarily endangers the health and safety of any person or that said activities are or will cause damage to real or personal property, said representative, at his sole discretion, may suspend, cancel, or amend this permit. The City reserves the right to suspend, cancel, or amend this permit at any time without incurring any liability to the Permittee.
9. On-street parking of commercial vehicles and trailers is strictly prohibited.
10. City parks and facilities may be rented when available and are subject to fees.
11. Upon completion of filming, all materials and debris shall be entirely removed from the property and left in a condition satisfactory to the City.
12. Applicant shall not change, alter, or rearrange any City equipment or property without the express written consent of the City.
13. All applicable federal, state, and city rules, regulations, laws and ordinances will limit the scope of filming.
14. Applicant understands that if there is going to be any portrayal of violence, criminal activity, or the use of real or mock weapons, the Payson Police Department must be notified and consulted beforehand so as to eliminate any chance that bystanders or police officers might misinterpret the situation as an actual emergency.
15. Access within the filming area shall be accessible to Payson City employees at all times.
16. Driveways and entrances shall allow for accessibility for emergency vehicles.
17. Permittee must comply with the Municipal Code 7.1.090. The Code prohibits excessive or unusually loud noise between the hours of 9:00 p.m. to 7:00 a.m.

As an appointed representative of the production company, I have read and agree to the terms of this filming permit for this and the following locations referenced to the production referred to. I understand I may have filming temporarily or permanently shut down if the requirements as set forth are not adhered to either intentionally or unintentionally.

### APPLICANT:

Company Name: \_\_\_\_\_ Location Manager: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The above signed hereby personally covenants, guarantees and warrants that he/she has the power to obligate the filming company to the terms and conditions of this permit.