



**Payson Golden Onion Days 2024**  
**Food Booth Application**  
**August 30 – September 2**

Dear Applicant,

The Payson Golden Onion Days Executive Committee would like to thank you for your interest in participating in Utah’s Largest Labor Day celebration. The year 2024 marks its 95 years of celebration. We are looking forward to a wide variety of good food options. All applicants must have their food items approved by the Golden Onion Days Executive Committee.

Please note the following:

- **Three-day commitment.** Golden Onion Days is Friday, August 30 – Monday, September 2, 2024. Sunday, September 1 is optional.
- **Deadlines.** Applications will be accepted until **June 3, 2024**. The Golden Onion Days Executive Committee will then evaluate every application and notify the approved applicants. Acceptance letters will be sent out by June 20, 2024.
- **Golden Onion Days Executive Committee** reserves the right to reject any application for any reason.
- **Food Items Not to be sold** Corn Dogs, Candied Apples, and Cotton Candy.
- **More** than one person can share a booth space, but only the applicant may check in with a photo ID. (If you are sharing a booth space, please do not submit two applications.)
- **Requests** for specific booth space or shade space will not be accepted.
- **There will be no security provided for your booth.** Please bring at least two people with you for security with your booth. Sleeping in your booth is allowed for this event. Please note that there are no showers on the park grounds.
- **Refund for approved vendors who cancel** on or before July 18, 2024, will be 50% off the application fee. No refund for cancellations after July 18, 2024.

**Set-up Information:**

For safety reasons, vehicles will **only** be allowed in the park during the following hours:

- Friday, August 30 between 7:00 a.m. and 1:00 p.m.
- Monday, September 2 after 9:30 p.m. **No Vehicles will be allowed in the park before 9:30 p.m.**

This rule will be **firmly** enforced. Parking around Memorial Park is for our customers. All vendors will be asked to move their vehicles off park property by 1:00 p.m. on Friday August 30, 2024. No overnight parking at the Latter-Day Saint church.

There are a limited number of booths available. **Completed applications with fees must be postmarked by June 3, 2024.** Golden Onion Days Executive Committee will assign booth spaces and notify applicants via mail or email. Applications received after June 3, 2024, or until we have filled booths, will be placed on a waiting list. Waiting list applicants will be notified via phone if an opening becomes available.

VENDOR SCHEDULE		
DATE	DAY	TIME
<b>30-August-2024</b>	<b>Friday</b>	<b>4:00 pm to 10:00 pm</b>
<b>31-August-2024</b>	<b>Saturday</b>	<b>10:00 am to 10:00 pm</b>
<b>01-September-2024</b>	<b>Sunday (optional)</b>	<b>12:00 pm to 10:00 pm</b>
<b>02-September-2024</b>	<b>Monday</b>	<b>10:00 am to 9:00 pm</b>

Keep this page for your records.

## Rules & Regulations:

1. I agree to sell only the merchandise indicated on the application. I understand that submitting an application does not guarantee me space in Payson Golden Onion Days.
2. All products must be approved by the Onion Days Executive Committee. Payson City Onion Days Executive Committee reserves the right to disallow any item that is not in keeping with the standards of Payson City Onion Days. **No selling Corn Dogs, Candied Apples, or Cotton Candy.**
3. Deadline for applications is June 3, 2024.
4. A booth space is uncovered space on the grass. Vendors are required to provide their own booth structure, tarps, tables, chairs, etc. **Displays must be confined to the booth space**, and not encroach on the walkways or the spaces to the side or rear of the booth. Booth spaces are assigned by the Onion Days Executive Committee. Assignments must be adhered to and are not transferable. All sales must take place from your assigned booth space. No roving sales are permitted.
5. Canopy tents are required. **A HARD SURFACE MUST BE PUT DOWN ON THE WHOLE FLOOR OF YOUR BOOTH SPACE.**
6. Vendors must have **a fire extinguisher with a current tag in their booth at all times.**
7. Vendors are responsible for the setting up and taking down of their own booths. Vendors are responsible to remove trash and debris each day, putting it in the large dumpsters that are provided on the north side. Citations will be issued to those who leave debris, and such citations will be grounds for immediate expulsion.
8. If you require electricity, you must provide all electrical cords. No more than 2 plug-ins.
9. **A temporary food permit is required. Permits can be obtained at Utah County Health Department.**
10. **Vendors are required to comply with the Utah State Tax regulations. The Tax commission will provide tax packets for each vendor at check-in.** We will provide tax forms, but it is your responsibility to collect sales tax and return it to the state. We are required by the state to provide the names, addresses, social security numbers and tax numbers for each vendor.
11. Payson City Golden Onion Days is not dependent on weather. Fees will not be refunded in the event of rain or wind. Each vendor is responsible for any damage to or from your booth and/or product.
12. Signage can be used but cannot obstruct any other vendor's booth and cannot be in the walkway. It is suggested that you mount your signage on your canopy on the front of your booth.
13. Payson City Ordinance prohibits pets on Memorial Park property.
14. Will you have an ADA recognized service animal with you? Yes \_\_\_\_\_ or No \_\_\_\_\_ (A service animal means any animal that is individually trained to do work or perform tasks for the benefit of an individual with a disability.) If you marked yes, what work or task has your animal been trained to provide? (Emotional support animals, comfort animals, and therapy dogs are not service animals under Title II and Title III of the ADA.)  

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15. Vendors operate at their own risk and assume all liability for their products and services.
16. Unless you instruct us otherwise, your name may be released to other events that ask us for a list of our vendors.
17. PAYSON CITY ONION DAYS, PAYSON CITY, OR ONION DAYS EXECUTIVE COMMITTEE WILL NOT BE LIABLE FOR ANY INJURY OR ACCIDENTS OR DAMAGE TO ITEMS DURING THE EVENT. WE WILL NOT BE RESPONSIBLE FOR ANY COPYRIGHT INFRINGEMENTS, SHOPLIFTING, CONSUMER SAFETY OR OTHER LEGAL VIOLATIONS WHICH MAY OCCUR WITH REGARDS TO PRODUCTS, PERSON, BOOTH HELP OR FAMILY MEMBERS. Each Vendor is responsible for their security at night.
18. Do **NOT** put your garbage in the receptacles around the park. Vendors will use the garbage dumpsters located on the far north side by the Ferris wheel. Fee for using the receptacles is \$100. \_\_\_\_\_ (initial)
19. Do **NOT** drive any automobiles in the park after Friday, August 30, at 1:00 pm. This means **NO** driving to your vendor spot early in the morning to bring in supplies. You will walk in all supplies during the event. Fee for driving into the park after Friday, August 30, at 1:00 pm \$200 \_\_\_\_\_ (initial)
20. Do **NOT** change your vendor spot. There is plenty of time before the event to call and confirm where your vendor spot will be. Fee for changing vendor spot during the event \$200 \_\_\_\_\_ (initial)
21. You are responsible for collecting and disposing of your own grease. Do **NOT** leave grease of any kind in the park. Fee for leaving grease \$100 \_\_\_\_\_ (initial)

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**Sign, date, and return this page with application.**

# Application

Name: \_\_\_\_\_ Business: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Detailed description of food: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Booth Size: 10' x 10' \$250.00 \_\_\_\_\_ 20' x 10' \$350.00 \_\_\_\_\_

Are you in a food truck \_\_\_\_\_

First Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Tax ID #: \_\_\_\_\_ or SSN #: \_\_\_\_\_

If Applicable:

Second Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Tax ID #: \_\_\_\_\_ or SSN #: \_\_\_\_\_

Make a copy of the application for your records.  
Make Checks Payable to Payson City  
Send the completed application, along with the rules and regulations to:

Payson Golden Onion Days Food  
439 W. Utah Avenue  
Payson, Utah 84651

**A \$25.00 fee will be charged for any payment returned for non-sufficient fund payments. The applicant agrees to pay reasonable attorney fees and clerk costs and a 35% collection fee in the event collection becomes necessary.**

For questions, contact Janeen, Community Events Coordinator: 801-358-3357 or [events@payson.org](mailto:events@payson.org)