



Payson Golden Onion Days 2024

Boutique in the Park Application

Friday, August 30 – Monday, September 2

Dear Applicant,

The Payson Golden Onion Days Executive Committee would like to thank you for your interest in participating in Utah's Largest Labor Day celebration. The year 2024 marks its 95 years of celebration. Payson City takes pride in the quality and variety of homemade and hand-crafted items available during Onion Days. The Onion Days Executive Committee will try to have a ratio of commercial or pre-manufactured items equal to the number of homemade and hand-crafted items. All applicants must have their items approved by the Onion Days Executive Committee.

Please note the following:

- **Three-day commitment.** Golden Onion Days is Friday, August 30 - Monday, September 2, 2024. Sunday, September 1 is optional.
- **Deadlines.** Applications will be accepted until **June 3, 2024**. The Onion Days Executive Committee will then evaluate every application and notify the approved applicants. Acceptance letters will be sent out by June 20, 2024.
- **Onion Days Executive Committee** reserves the right to reject any application for any reason.
- **More** than one person can share a booth space, but only the applicant may check in with a photo ID. (If you are sharing a booth space, please do not submit two applications.)
- **Requests** for specific booth space or shade space will not be accepted.
- **There will be no security provided for your booth.** Please bring at least two people with you for security with your booth. Sleeping in your booth is allowed for this event. Please note that there are no showers on the park grounds.
- **Refund for approved vendors who cancel** on or before July 18, 2024, will be 50% off the application fee. No refund for cancellations after July 18, 2024.

Set-up Information:

For safety reasons, vehicles will only be allowed in the park during the following hours:

- Friday, August 30 between 7:00 a.m. and 1:00 p.m.
- Monday, September 2 after 9:30 p.m. **No Vehicles will be allowed in the park before 9:30 p.m.**

This rule will be **firmly** enforced. Parking around Memorial Park is for our customers. All vendors will be asked to move their vehicles off park property by 1:00 p.m. on Friday, August 30, 2024. No overnight parking at the LDS church.

There are a limited number of booths available. **Completed applications with fees must be post marked by June 3, 2024.** Golden Onion Days Executive Committee will assign booth spaces and notify applicants via mail. Applications received after June 3, 2024, or until we have filled booths, will be placed on a waiting list. Waiting list applicants will be notified via phone if an opening becomes available.

VENDOR SCHEDULE		
DATE	DAY	TIME
30-August-2024	Friday	4:00 pm to 10:00 pm
31-August-2024	Saturday	10:00 am to 10:00 pm
01-September-2024	Sunday (optional)	12:00 pm to 10:00 pm
02-September-2024	Monday	10:00 am to 9:00 pm

Keep for your information

Rules & Regulations:

1. I agree to sell only the merchandise which is explained in the application. I understand that submitting an application does not guarantee me space in Payson Golden Onion Days Boutique in the Park.
2. All products must be approved by the Golden Onion Days Executive Committee. The Payson City Golden Onion Days Executive Committee reserves the right to disallow any item that is not in keeping with the standards of Payson City Golden Onion Days.
3. A booth space is uncovered space on the grass. Vendors are required to provide their own booth structure, tarps, tables, chairs, etc. Displays must be confined to the booth space, and not encroach on the walkways or the spaces to the side or rear of the booth. Booth spaces are assigned by the Golden Onion Days Executive Committee. Assignments must be adhered to and are not transferable. All sales must take place from your assigned booth and not from vehicles, trailers or campers. No roving sales are permitted.
4. Vendors are responsible for the setting up and taking down of their own booths. Vendors are required to remove trash and debris each day, putting it in the large dumpsters that are provided on the North side by the Ferris wheel. Citations will be issued to those who leave debris, and such citations will be grounds for immediate expulsion.
5. If you require electricity, you must provide all electrical cords. No more than 2 plug-ins.
6. Vendors are required to comply with the Utah State Tax regulations. The Tax commission will provide tax packets for each vendor at check-in. We will provide tax forms, but it is your responsibility to collect sales tax and return it to the state. We are required by the state to provide the names, addresses, social security numbers and tax numbers for each vendor.
7. Payson City Golden Onion Days is not dependent on weather. Fees will not be refunded in the event of rain or winds. Each vendor is responsible for any damages to or from your booth and/or product.
8. Signage can be used, but cannot obstruct any other vendor's booth and cannot be in the walkways. It is suggested that you mount your signage on your canopy or on the front of your booth.
9. Payson City Ordinance prohibits pets on Memorial Park property.
10. Will you have an ADA recognized service animal with you? Yes _____ or No _____ (A service animal means any animal that is individually trained to do work or perform tasks for the benefit of an individual with a disability.) If you marked yes, what work or task has your animal been trained to provide? (Emotional support animals, comfort animals, and therapy dogs are not service animals under Title II and Title III of the ADA.)

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11. Vendors operate at their own risk and assume all liability for their products and services.
 12. Unless you instruct us otherwise, your name may be released to other events that ask us for a list of our vendors.
 13. PAYSON CITY GOLDEN ONION DAYS BOUTIQUE IN THE PARK, PAYSON CITY, OR GOLDEN ONION DAYS EXECUTIVE COMMITTEE, WILL NOT BE LIABLE FOR ANY INJURY OR ACCIDENTS OR DAMAGE TO ITEMS DURING THE EVENT. WE WILL NOT BE RESPONSIBLE FOR ANY COPYRIGHT INFRINGEMENTS, SHOPLIFTING, CONSUMER SAFETY OR OTHER LEGAL VIOLATIONS WHICH MAY OCCUR WITH REGARDS TO PRODUCTS, PERSON, BOOTH HELP OR FAMILY MEMBERS. Each vendor is responsible for their security at night.
 14. Canopy tents are required.
 15. Accepted vendors will **NOT** put your garbage in the receptacles around the park. Vendors will use the garbage dumpsters located on the far North side by the Ferris wheel. Fee for using the receptacles \$100. _____ (initial)
 16. Vendors will **NOT** drive any automobile in the park after Friday, August 30, at 1:00 pm. This means **NO** driving to your vendor spot early in the morning to bring in supplies. You will walk in all supplies during the event. Fee for driving into the park after Friday, August 30, at 1:00 pm \$200 _____ (initial)
 17. Vendors will **NOT** change their vendor spot. There is plenty of time before the event to call and confirm where your vendor spot will be. Fee for changing vendor spot during the event \$ 200 _____ (initial)
 18. You are responsible for collecting and disposing of your own grease. Do **NOT** leave grease of any kind in the park. Fee for leaving grease \$100 _____ (initial)
 19. Be honest on how big of a booth size you need. The booth size is 10 x 10, if you are over that, even by a little, you will need a 10 x 20 spot. We mark off each booth space carefully to allow for every booth. If you are over, then it affects every vendor. If your "booth" example, trailer, tent, size is bigger than what you've requested, and we have to make adjustments when you arrive, you will be fined \$250 _____ (initial)
 20. I have carefully read the above rules and Regulations and agree to abide by them.

Sign and return with application

Date



Application

Name: _____ Business: _____

Address: _____ City: _____ State/Zip: _____

Phone: _____ E-Mail: _____

Type of items sold: _____

Booth Size: 10' X 10' \$250.00 _____ 20' X 10' \$350.00 _____

First Applicant Signature: _____ Date: _____

Tax ID #: _____ or SSN #: _____

If Applicable:

Second Applicant Signature: _____ Date: _____

Tax ID #: _____ or SSN #: _____

Make a copy of the application for your records.
Make Checks Payable to Payson City
Send the completed application, along with the rules and regulations to:

Payson Golden Onion Days Boutique
439 W. Utah Avenue
Payson, Utah 84651

A \$25.00 fee will be charged for any payment returned for non-sufficient fund payments. The applicant agrees to pay reasonable attorney fees and clerk costs and a 35% collection fee in the event collection becomes necessary.