



June 28-29, 2024

Vendor Application

Dear Applicant,

The Payson Rock-Festival Committee is grateful for your interest in being a vendor at our annual Payson Rock-Festival “Here Comes the Sun”, 2 day event. The Payson Rock-Festival Committee takes pride in each vendor selection as we want it to match with our educational values. The Payson Rock-Festival Committee will try to have a good ratio of commercial or pre-manufactured items equal to the number of educational vendors. All applicants must have their application approved by the Payson Rock-Festival Committee to attend.

Please note the following:

- **Two-day commitment.** Payson Rock-Festival is Friday, June 28 & Saturday, June 29, 2024.
- **Deadlines.** Applications will be accepted until **full**. The Payson Rock Festival Committee will then evaluate every application and notify the approved applicants by phone on or before June 20, 2024.
- No refund for approved vendors.

**Set-up Information:**

For safety reasons, vehicles will only be allowed in the park during the following hours:

- Friday, June 28 between 7:00 a.m. and 11:00 am.
- Saturday, June 29 after 10:30 p.m. **No Vehicles will be allowed in the Park before 10:30 p.m.**

This rule will be **firmly** enforced. Parking around Memorial Park is for our guests. All vendors will be asked to move their vehicles off the park property by 11:00 am on Friday, June 28, 2024. No overnight parking at the LDS church.

1. I agree to sell only the merchandise which is explained in the application. I understand that submitting an application does not guarantee me space.
2. All products must be approved by the Payson Rock-Festival Committee. Payson Rock-Festival Committee reserves the right to disallow any item that is not in keeping with the standards of Payson City.
3. A booth space is uncovered space on the grass. Vendors are required to provide their own booth structure, tarps, tables, chairs, etc. Displays must be confined to the booth space, and not encroach on the walkways or the spaces to the side or rear of the booth. Booth spaces are assigned by the Payson Rock-Festival Committee. Assignments must be adhered to and are not transferable. All sales must take place from your assigned booth and not from vehicles, trailers or campers. No roving sales are permitted.
4. Vendors are responsible for the setting up and taking down of their own booths. Vendors are required to remove trash and debris each day, putting it in the large dumpsters that are provided on the North side. Citations will be issued to those who leave debris, and such citations will be grounds for immediate expulsion.
5. If you require electricity, you must provide all electrical cords. No more than 2 plug-ins.
6. Vendors are required to comply with the Utah State Tax regulations. The Tax commission will provide tax packets for each vendor at check-in. We will provide tax forms, but it is your responsibility to collect sales tax and return it to the state. We are required by the state to provide the names, addresses, social security numbers and tax numbers for each vendor.
  - **Food Vendors: A temporary food permit is required. Permits can be obtained at Utah County Health Department.**
7. Payson Rock-Festival Committee is not dependent on weather. Fees will not be refunded in the event of rain or winds. Each vendor is responsible for any damages to or from your booth and/or product.
8. Signage can be used, but cannot obstruct any other vendor's booth and cannot be in the walkways. It is suggested that you mount your signage on your canopy or on the front of your booth.
9. Payson City Ordinance prohibits pets on Memorial Park property.
10. Will you have an ADA recognized service animal with you? Yes \_\_\_\_\_ or No \_\_\_\_\_ (A service animal means any animal that is individually trained to do work or perform tasks for the benefit of an individual with a disability.) If you marked yes, what work or task has your animal been trained to provide? (Emotional support animals, comfort animals, and therapy dogs are not service animals under Title II and Title III of the ADA.)

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11. Vendors operate at their own risk and assume all liability for their products and services.
12. Unless you instruct us otherwise, your name may be released to other events that ask us for a list of our vendors.
13. PAYSON CITY OR THE UTAH LIVE CONCERTS FOUNDATION, WILL NOT BE LIABLE FOR ANY INJURY OR ACCIDENTS OR DAMAGE TO ITEMS DURING THE EVENT. WE WILL NOT BE RESPONSIBLE FOR ANY COPYRIGHT INFRINGEMENTS, SHOPLIFTING, CONSUMER SAFETY OR OTHER LEGAL VIOLATIONS WHICH MAY OCCUR WITH REGARDS TO PRODUCTS, PERSON, BOOTH HELP OR FAMILY MEMBERS. Each vendor is responsible for their security at night.



**VENDOR APPLICATION**

Name: \_\_\_\_\_ Business: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Type of items sold: \_\_\_\_\_

Food & Merchandise Booth Size: 10' X 10' \$70.00 \_\_\_\_\_

Educational Booth Size: 10' X 10' FREE \_\_\_\_\_

First Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Tax ID #: \_\_\_\_\_ or SSN #: \_\_\_\_\_

Make a copy of the application for your records.  
Make Checks Payable to Payson City  
Send the completed application.  
Payson City  
Payson-Rock-Festival vendor application  
439 W. Utah Avenue  
Payson, Utah 84651

**A \$25.00 fee will be charged for any payment returned for non-sufficient fund payments. The applicant agrees to pay reasonable attorney fees and clerk costs and a 35% collection fee in the event collection becomes necessary.**

For questions, contact: Janeen, Community Events Coordinator for Payson City: 801-358-3357, [events@payson.org](mailto:events@payson.org). Terry, Utah Live Concerts Foundation 801-310-1575.