



Payson City

**APPLICATION to AMEND the
PAYSON CITY GENERAL PLAN**

For Office Use Only:		Review Fees: \$700.00 (15-1)
Application # _____	PC Public Hearing Date: _____	
Application Date: _____	CC Public Hearing Date: _____	
Approved <input type="checkbox"/>	Denied <input type="checkbox"/>	

Name of Applicant: _____
Address _____
Mailing Address (if different): _____
Phone # _____ Fax # _____

APPLICATION SUBMITTAL REQUIREMENTS

Please read the applicable sections of Title 19, Payson City Zoning Ordinance and any other applicable ordinances in detail before submitting any type of project application. Attach to the application all necessary documentation as per the following General Plan amendment checklist. Missing information may be cause for denial of application and/or amendment. These requirements are minimum and other information may be required by the Payson City Ordinances, Staff, Planning Commission or City Council.

The following items, at a minimum, shall be included with the application for any General Plan amendment:

- 1) _____ A written description of the specific amendment to the General Plan text or map.
- 2) _____ The reason and justification for the proposed amendment and how the proposed amendment would further the purpose and intent of the Payson City General Plan.
- 3) _____ Supporting documentation, studies and any other information which would allow the City Council to make a well informed decision.
- 4) _____ The payment of the appropriate fee(s) in accordance with the Payson City fee schedule.
- 5) _____ One CD with plans and all supporting documents in PDF format

APPLICATION PROCEDURE

The City Council may amend the General Plan text and/or map in accordance with the following procedure found in Section 10-9-303 and 304 of the Utah State Code:

Upon receipt by the Planning Commission of the proposed amendment, the Planning Commission shall hold a public hearing in accordance with Section 19.2.7 of the Zoning Ordinance. Following the public hearing, the Planning Commission shall forward a recommendation on the proposed amendment to the City Council.

The City Council shall hold a public hearing on the proposed amendment in accordance with Section 19.2.7 of the Zoning Ordinance. The City Council may adopt, amend and adopt, or reject the proposed amendments.

APPLICANT CERTIFICATION

I certify under penalty of perjury that this application and all information submitted as a part of this application is true, complete and accurate to the best of my knowledge. I acknowledge that I have reviewed the applicable sections of Title 19, Payson City Zoning Ordinance and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. I agree also to comply with any and all applicable Payson City Ordinances in effect at this time. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I understand that Payson City may rescind any approval, or take any other legal or appropriate action.

Applicant's Signature _____ Date _____

PLEASE NOTE:

Attendance by the applicant or a representative of the applicant at the Planning Commission and City Council meetings is required. It is the applicant's responsibility to call for meeting dates and times. Fee payment is required at time of application submittal.