



PETITION for ANNEXATION

For Office Use Only:		Review Fees (15-1) \$500.00*
Application # _____	City Council Petition Review Date: _____	*Plus Any Fees Assessed By Utah County
Application Date: _____	Planning Commission Recommendation Date: _____	
Approved <input type="checkbox"/>	Denied <input type="checkbox"/>	City Council Public Hearing Date: _____

Annexation Name: _____ **Zone Requested:** _____

Annexation Location: _____

Name of Annexation Sponsor: _____

Address _____

Mailing Address (if different): _____

Phone # _____ Fax # _____

Name of Engineer or Licensed Land Surveyor: _____

Percentage of private real property within the annexation represented by the signatures of the owners? _____

Percentage of the value of private real property within the annexation represented by the signatures of the owners? _____

Total number of acres included in the annexation? _____ Total number of parcels included in the annexation? _____

ANNEXATION PETITION REQUIREMENTS

Please read the applicable sections of Title 19, Payson City Zoning Ordinance in detail before submitting any type of annexation petition. Attach to the application all necessary documentation as per the following checklist. Missing information may be cause for denial of application and/or annexation. These requirements are the minimum, other information may be required by the Payson City Ordinances, Staff, Planning Commission or City Council.

The following items, at a minimum, shall be included with the petition for annexation:

- _____ 1. An ownership plat map from the Utah County Recorder's Office showing all property owners in Payson within five hundred (500) feet of the proposed annexation and ¼ mile of the annexation in the unincorporated area of Utah County. If the petition is accepted for further review, the applicant will be responsible to provide pre-addressed stamped envelopes for the following notifications:
 - Within ten (10) days of the annexation petition being accepted for further review, notice must be provided to all property owners within the annexation area informing the owners that their property is included in a recently filed annexation.
 - Notice of the public hearing before the City Council will need to be provided to all property owners in the City within five hundred (500) feet of the proposed annexation and property owners within ¼ mile of the annexation in the unincorporated area of Utah County. A complete list of names and addresses will also need to be submitted.

- _____ 2. Signatures from the owners of real property located in the area proposed for annexation that covers a majority of the private land and is equal in value to at least one third 1/3 of the value of all private property, as shown by the latest tax assessment rolls of Utah County, in the proposed annexation.

- _____ 3. An accurate map prepared by a licensed surveyor of the area proposed for annexation suitable for recordation in the office of the County Recorder. Please identify on the plat each parcel included in the annexation and on each parcel label the owners name, tax identification number, acreage, and the proposed zoning. Two 36" x 24" and one 11" x 17" copy shall be submitted to the City. *Note: The mylar is required to be submitted prior to the final public hearing at City Council.*
- _____ 4. Documentation for conveyance of water rights, public rights-of-way, streets, and other dedications required by this Chapter (19.12) or other federal, state, or local laws or ordinances.
- _____ 5. An agreement to observe and obey all applicable laws, ordinances, and resolutions recognized by Payson City.
- _____ 6. The applicant shall indicate the proposed zoning designation of the area to be annexed or prepare a Specific Plan in accordance with Section 19.12.11.1 for the area proposed to be annexed.
- _____ 7. On date of filing the petition with Payson City, the annexation sponsor shall provide six (6) copies of the petition, including items 1 – 6 above, to Payson City for submission to the Utah County Auditor's Office for their review.
- _____ 8. One CD with plans and all supporting documents in PDF format.
- _____ 9. The applicant is responsible for payment of any fees assessed by Utah County (i.e. review of local entity plat).

APPLICANT CERTIFICATION

I certify under penalty of perjury that this application, and all information submitted as part of this application, is true, complete and accurate to the best of my knowledge. I acknowledge that I have reviewed the applicable sections of Title 19, Payson City Zoning Ordinance and understand that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. I agree also to comply with any and all applicable Payson City Ordinances in effect at this time. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I understand that Payson City may rescind any approval or take any other legal or appropriate action. I also agree to allow the staff, Planning Commission, City Council or other appointed agent(s) of the City to enter the subject property to make any necessary inspections thereof.

Applicant's Signature _____

Date _____

PLEASE NOTE:

*Attendance by the applicant or a representative of the applicant is **required** at the Planning Commission and City Council meetings. It is the applicant's responsibility to call for meeting dates and times. Fee payment is required at the time of application submittal.*

PETITION FOR ANNEXATION

(Annexation Name)

We, the undersigned owners of real property located in Utah County, Utah, adjacent to the city of Payson, Utah, do hereby petition the city of Payson for annexation of our real property into the City limits of Payson, Utah.

PARCEL NUMBER Book Page Parcel	OWNER	SIGNATURE	PHONE NUMBER	MAILING ADDRESS	ACRES	VALUATION

This petition must include the signatures of the owners of a majority of the property included in the annexation, representing at least one-third of the assessed property valuation according to the last assessment rolls. The petition must also designate up to five signers of the petition as sponsors, one of whom shall be designated as the contact sponsor, and indicate the mailing address of each sponsor.